



## **PAPILLON HOUSE SCHOOL**

### **Admissions Policy**

Papillon House School is an independent special school for children aged 5 to 19 years with profound autistic spectrum disorders (ASDs) and associated challenging behaviours.

#### **Entry Criteria**

Children are referred to Papillon House School because they have profound Autism that affects their everyday life. This prevents them from achieving their full potential in a mainstream school environment.

Children placed at the school will have a statement of special educational needs or education, health and care plan from the Local Authority and it will be agreed by the parents, the Local Authority and Papillon House School that the school is the best place to meet the child's needs.

#### **Admission Procedures**

When a child is referred to Papillon House School his/her papers are considered by a multidisciplinary staff team. Members of the team will then visit the child at home and/or at their current provision. Children may be referred by the parents/carers, Local Authority, Speech & Language Therapy, Health, other professionals or via their current provision.

When consideration is given to a child attending Papillon House School very careful deliberation is given to the individual's needs and to the needs of the remainder of the class where the child would be placed. This is in order to maximise the success of the placement.

Parents or carers who are interested in their child attending Papillon House School are very welcome to contact the school and arrange a visit.

All places are usually funded by Local Authorities.

#### **Admission and Attendance Registers**

The school maintains Admission and Attendance Registers in accordance with the Education (Pupil Registration) (England) Regulations 2006. See the School's separate Policy on Admission and Attendance Registers.

*This policy should be read in conjunction with all other relevant policies and guidelines.*

**Management Team July 2007**

**Reviewed and Revised Head Teacher June 2009**

**Reviewed and Revised Head Teacher July 2011**

**Reviewed and Revised Head Teacher July 2013**

**Reviewed & Revised Nov. 2014: VWV Solicitors**

**Reviewed and Revised Oct 2017: VWV Solicitors**

**Agreed; Gillian Hutton, Director, November 2017**